

## Summary:

Experienced Technology Manager and Web Developer with a proven track record in creating innovative solutions for business growth. I currently serve as the Technology Manager at Altus Realty. My expertise is crafting responsive websites using WordPress and conducting insightful data analysis to drive informed decision-making. With over 8 years of IT support experience, I am adept at resolving software and hardware issues and installing, configuring, and maintaining computer systems.

## Licenses & Certifications:

**Career Essentials in Generative AI by Microsoft and LinkedIn** - Microsoft Certificate of Completion  
**Machine Learning Specialization** - Stanford Online - Coursera - G65EGSTZCX9X  
**Data Analysis by Microsoft and LinkedIn** - Microsoft Certificate of Completion  
**AWS Fundamentals Specialization** - Amazon Web Services on Coursera - LFJ3TL22NAZH  
**Google Data Analytics Specialization** - Google on Coursera - A5U5XGWHB9W9  
**Google IT Support Specialization** - Google on Coursera - THHKTVCJJDLL  
**Python Specialization** - University of Michigan | Coursera - AS66VRY7JX5G  
**UI / UX Design Specialization** - California Institute of the Arts on Coursera - U82A8S2TJURR  
**Management of International Development: Towards Agenda 2030** - Università Bocconi | Coursera - 3AUVXTJDEX32  
**IT Security: Defense against the digital dark arts** - Google on Coursera - PBAN9D9897FS  
**System Administration and IT Infrastructure Services** - Google on Coursera - EHC DL7N2JCC4  
**Technical Support Fundamentals** - Google on Coursera - YKNJMF6JBECS

## Experience (IT Specialist):

### IT Manager - Altus Realty and Altus Lifestyle - Jun 2022 – Current

- Led a team of technology professionals in the successful implementation of a company-wide digitalization strategy, resulting in a 30% increase in productivity.
- Oversaw the development and execution of IT policies and procedures to ensure security and compliance.
- Collaborated with key stakeholders to align technology strategies with overall business objectives.
- Managed complex technology projects from initiation to completion, ensuring on-time and within-budget delivery.

### IT Specialist and Data Analyst - Altus Realty and Altus Lifestyle - Jun 2022 – Feb 2023

- Delivered technical support to over 30 employees in a fast-paced environment, including hardware, software, and network issues.
- Data Analyst: Conducted data cleaning and preprocessing tasks to ensure data quality and integrity
- Data Analyst: Conducted comprehensive data analysis using statistical techniques and tools to identify
- Managed 100+ devices, including laptops, desktops, and mobile, ensuring optimal performance and security.
- Configured and managed the company's network infrastructure, including firewalls, switches, and wireless access points, and conducted regular maintenance and upgrades.

### IT Support Specialist - Association Tannaz Lahiji APS Jan 2017 – Apr 2022

- Delivered technical support to end-users for software and hardware issues, including troubleshooting, diagnosing, and resolving technical problems via phone, email, and in-person support.
- Installed, configured, and maintained computer hardware, software, laptops, printers, and mobile.

### IT Support Specialist - Castello di Montalbano - Dec 2015 – May 2021

- Delivered technical support to 50+ employees, including troubleshooting hardware, software, and network issues.
- Configured and installed new hardware and software systems, including laptops, desktops, printers, and servers, and maintained an accurate equipment inventory.
- Managed the company's cloud-based email system, including creating user accounts, troubleshooting issues, and providing training to new employees.
- Developed and implemented security protocols to protect company data, including performing regular backups and updating antivirus and malware software.

## Experience (Web Developer):

### Web Developer, Data Analyst (Remote) Italy - Giraudi Cioccolato all'Infinito - Nov 2022 – Current ([www.giraudi.it](http://www.giraudi.it))

- Developed responsive websites using WordPress for Giraudi.
- Data Analyst: Conducted comprehensive data analysis using statistical techniques and tools to identify
- Maintained and updated the Giraudi website, including troubleshooting technical issues and implementing security measures to prevent hacking and malware attacks.

### Web Developer (Remote) USA – Mary Lynn Rajskub ([www.maryllynnmarylynn.com](http://www.maryllynnmarylynn.com))

- Developed and customized WordPress themes to meet clients' unique branding and functionality requirements.
- Conducted code reviews and provided constructive feedback to improve code quality.

### Web Developer (Remote) USA – Venus Production ([www.venusproduction.org](http://www.venusproduction.org))

- Developed and customized WordPress themes to meet clients' unique branding and functionality requirements.
- Integrated third-party APIs and plugins to enhance website functionality

### Web Developer (Remote) USA – One Stop Talents ([www.onestoptalents.com](http://www.onestoptalents.com))

- Created and maintained custom child themes based on popular WordPress frameworks.
- Assisted in database design and implementation



## **Web Developer (Remote) USA – Watch Paul Elia ([www.watchpaulelia.com](http://www.watchpaulelia.com))**

- Developed and customized WordPress themes to meet clients' unique branding and functionality requirements.
- Integrated third-party APIs and plugins to enhance website functionality
- Assisted in database design and implementation

## **Web Developer (Remote) USA – Just Honey Do it ([www.justhoneydoit.com](http://www.justhoneydoit.com))**

- Specialized in creating bespoke WordPress themes from scratch to align with clients' brand identities and design preferences.
- Built and maintained e-commerce websites, integrating payment gateways and optimizing checkout processes for a 15% increase in conversions.
- Integrated third-party APIs and plugins to enhance website functionality

## **Web Developer (Remote) USA – Malibu Hair Extensions ([www.malibuhairextensions.com](http://www.malibuhairextensions.com))**

- Developed custom themes, integrated third-party APIs, and optimized website speed and performance.
- Conducted SEO audits and implemented strategies, boosting clients' search engine visibility and organic traffic.

## **Web Developer (Remote) USA – Jupiter Investments Group ([www.jupiterinvestmentsgroup.com](http://www.jupiterinvestmentsgroup.com))**

- Developed custom themes, integrated third-party APIs, and optimized website speed and performance.
- Conducted SEO audits and implemented strategies, boosting clients' search engine visibility and organic traffic.

## **Web Developer (Remote) USA – Insuranza ([www.insuranza.org](http://www.insuranza.org))**

- Developed and customized WordPress themes to meet clients' unique branding and functionality requirements.
- Conducted SEO audits and implemented strategies, boosting clients' search engine visibility and organic traffic.
- Integrated third-party APIs and plugins to enhance website functionality
- Assisted in database design and implementation

## **Web Developer (Remote) USA – Kash Insurance Agency ([www.kashinsurance.com](http://www.kashinsurance.com))**

- Conducted SEO audits and implemented strategies, boosting clients' search engine visibility and organic traffic.
- Integrated third-party APIs and plugins to enhance website functionality

## **Web Developer (Remote) USA – World of Mercy ([www.worldofmercy.org](http://www.worldofmercy.org))**

- Developed custom themes, integrated third-party APIs, and optimized website speed and performance.
- Conducted SEO audits and implemented strategies, boosting clients' search engine visibility and organic traffic.
- Assisted in database design and implementation

## **Web Developer (Remote) USA – April Macie ([www.aprilmacie.com](http://www.aprilmacie.com))**

- Collaborated with designers and back-end developers to implement website features and functionality
- Conducted code reviews and provided constructive feedback to improve code quality
- Integrated third-party APIs and plugins to enhance website functionality
- Assisted in database design and implementation

## **Web Developer – Italy – Altus Gallery ([www.altusgallery.com](http://www.altusgallery.com))**

- Developed custom themes, integrated third-party APIs, and optimized website speed and performance.
- Conducted SEO audits and implemented strategies, boosting clients' search engine visibility and organic traffic.

## **Web Developer (Remote) USA – CNA Funding ([www.cnafunding.com](http://www.cnafunding.com))**

- Developed custom themes, integrated third-party APIs, and optimized website speed and performance.
- Conducted SEO audits and implemented strategies, boosting clients' search engine visibility and organic traffic.

## **Web Developer (Remote) USA – APG America ([www.apgamerica.com](http://www.apgamerica.com))**

- Developed custom themes, integrated third-party APIs, and optimized website speed and performance.
- Conducted SEO audits and implemented strategies, boosting clients' search engine visibility and organic traffic.

## **Web Developer (Remote) USA – Simple Green Card ([www.simplegreencard.com](http://www.simplegreencard.com))**

- Developed custom themes, integrated third-party APIs, and optimized website speed and performance.

## **Web Developer (Remote) Italy – Ristorante Tehran ([www.ristorantetehran.com](http://www.ristorantetehran.com))**

- Developed custom themes, integrated third-party APIs, and optimized website speed and performance.
- Conducted SEO audits and implemented strategies, boosting clients' search engine visibility and organic traffic.
- Assisted in database design and implementation

## **Web Developer (Remote) Italy – Agritettura ([www.agritettura.it](http://www.agritettura.it))**

- Developed custom themes, integrated third-party APIs, and optimized website speed and performance.

## **Skills:**

Python (Programming Language) • Web Development • Data Analytics • Hardware and Software troubleshooting and repair • Microsoft Office • Google Workplace • Network Administration • Cloud migration and integration • Email server • Server Management • Software as a Service (SaaS)